

Third Party Event for the Redwood Terms and Conditions

Please read the following terms and conditions and sign below. Signing this document indicates that you have read, understood, and agreed to the terms and conditions in the agreement.

This is a third party fundraiser letter of agreement between The Redwood and _____.

- I. The Redwood will not assume any legal or financial liability associated with the Third Party Event held by _____.
- II. The Redwood reserves the right to cancel this agreement at any time should the activities of _____, in the view of The Redwood, undermine The Redwood's mandate and work.
- III. All receipting issues will be discussed with The Redwood prior to the event. Tax receipts will be given in accordance with the regulations of the Canada Revenue Agency and The Redwood's Policies and Procedures.
- IV. Net funds raised from the third party event must be submitted to The Redwood no later than 30 days after the event.
- V. The Redwood must approve the use of its name and logo. The Redwood reserves the right to withhold the use of its name and/or logo from any event which it feels undermines The Redwood's mandate and work within the community.
- VI. I have read and understand the above terms and conditions.

Name of Third Party Event contact: _____

Date Submitted: _____ Signature: _____

Name of Event: _____

Approved by (for Redwood use only): _____ Date: _____

Complete form and return to: **The Redwood, Attn. Donor and Community Relations Coordinator:**

2238 Dundas Street West, Box 59030

Toronto ON M6R 3B5

Email: events@theredwood.com

Tel: 416.533.9372 x227

Fax: 416.533.7867